

## **Byrne Scholar funding guidelines – updated September 2022**

### Application Process

Byrne scholars should submit a proposal outlining each activity the student will undertake to the Byrne Scholars Advisors. The proposal should contain a short description of the activity and an estimated or actual budget. If the scholar is using funds to facilitate collaboration with an individual (or group), we also require a short letter of support from the collaborator outlining their understanding of the collaboration. The Byrne Advisors may request additional information before deciding on the application. Proposals must be submitted by completing this [form](#) before the activity takes place and before incurring any expenses.

Budgetary expenditures are typically reimbursed after the scholar returns to campus and submits receipts to our Departmental Administrator. Scholars can make arrangement to have some or all items paid in advance of the activity at the discretion of the Department, but funds will not be issued directly to Byrne Scholars.

Upon completion of the activity, the Scholar will submit a short (1-2 paragraph) description of the experience to the Byrne Advisors. These summaries are public – we mean for them to give future scholars a sense of what others have accomplished with their enrichment funds – and we may post them on our Byrne Scholar website. If the scholar does not submit the summary, the Byrne Advisors will not approve further funding.

### Funded on-campus activities

There are two types of on-campus activities which the Byrne Scholars program supports. First, the Department uses programmatic Byrne funds to provide infrastructure to support Byrne Scholar activities on campus. Examples of these are sponsored speakers, Byrne Scholar events, and the use of Kemeny 121 as the Byrne Scholar common area. Suggestions for such activities are welcome!

Second, while a Byrne Scholar's enrichment funds are meant to support off-campus activities, some Scholar's, particularly early in their careers at Dartmouth, have applied to use funds to support work on campus (e.g. to support the student in an off term while working on a mentored project on campus). Scholars interested in pursuing such an opportunity should follow the application process above with the following additions. First, the student needs at least one local research sponsor who will write a letter of support outlining the project the scholar intends to pursue. Second, Byrne funds can't be used for stipends but may be used to cover Dartmouth's housing and dining plans in an off-term.